

Five Week Session Calendar California State University, East Bay

Approved by Executive Committee of the Academic Senate on 6/13/2008

The university has authorized the scheduling of class sections in five week sessions as an alternative to the standard academic quarter (term) of 10 instructional weeks. The inclusion of two five week sessions in our standard term requires the implementation of session-specific enrollment and processing deadlines.

1. The first session (5W1) will begin in the first week of the term. It will close at the end of week five of the term.
2. The second session (5W2) will begin in the sixth week of the term. It will close at the end of week ten of the term.
3. Final exams will be scheduled for the last instructional day of the session.
4. The first day to enroll in either session will be the same as the first day to enroll in the term.
5. The last day to enroll in the first session will be the end of the first week of the session. The last day to drop a class offered in the first session will be the end of the first week of the session. The last day to enroll from waitlists will be the fourth day of the first week of the session.
6. The last day to enroll in the second session will be the end of the second week of the *term*. The last day to drop a class offered in the second session will be the end of the second week of the *term*. Students who wish to 'drop' a course offered in the second session may do so during the first week but will receive a 'W' grade in the class. The last day to enroll from waitlists will coincide with the date for the regular term. These dates will coincide with the add/drop period for the regular term. Students who are enrolled on the term census date to be included in campus enrollment reports to the CSU.
7. The census date for the term and all sessions within the term shall be the 15th instructional day of the term.
8. Students may withdraw from individual or all class enrollments in a five week session after the end of the *session* drop period and through the end of the fourth week of the *session*. Students enrolled in the second session will be able to drop after the seventh week of the *term* until the end of the fourth week of the session. Students who withdraw must have instructor and department approval and may only be approved when the student presents serious and compelling reasons for withdrawal. No student who takes the final exam in a class will be permitted to withdraw from that class.